



Matthew Michael Warren

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Skills & Qualifications

- ✦ Graphic Design and Technical Drawing
- ✦ Project Management for print production, metal fabrication, lighting design and restoration
- ✦ Metal fabrication and product design / woodworking

Computer / Software Experience

- ✦ Adobe Creative Suite (InDesign, Illustrator, Photoshop, Acrobat)
- ✦ AutoCAD, SketchUp, SolidWorks, Inventor, Fusion360
- ✦ Proficiency on both Windows and Mac operating systems

Professional Experience

2016-2017: Sawyer / Craftsman

Berdoll Sawmill | Cedar Creek, TX | berdollsawmill.com

- ✦ Headed up a team producing high-quality, native Texas, hardwood lumber
- ✦ Proposed and implemented time/cost saving optimizations to the production workflow
- ✦ Assisted clients with lumber selection and processing for projects of all sizes

2016: Project Coordinator / Craftsman

Mockingbird Domestic | Austin, TX | mockingbirddomestics.com

- ✦ Coordinated project production schedule, delegating tasks to appropriate workers
- ✦ Prepared project specifications and technical drawings for craftsmen
- ✦ Ordered and maintained inventory of materials
- ✦ Metal fabrication, woodwork and finishing

2010-2015: Graphic Designer / Signage Specialist

Sir Speedy Printing and Marketing | Austin, TX | www.sirspeedy4092.com

- ✦ Designed printed materials for clients across a variety of industries
- ✦ Prepared and troubleshoot incoming jobs for production
- ✦ Operated wide format inkjet printers and sign making equipment
- ✦ Managed IT for a team of ten (tech support, email admin and online account management)

2009: Machinist / CNC Mill Operator

Ferra Designs | Brooklyn, New York | www.ferradesigns.com

- ✦ Operated CNC Milling Machines and Lathes
- ✦ Metal finishing

2008-2009: Project Manager / Product Designer

Total Metal Resource | Brooklyn, New York | www.tmrnyc.com

- ✦ Designed and engineered furniture, lighting and objects for high-end clients
- ✦ Worked with architects and designers to carry out complex projects
- ✦ Coordinated with trades and vendors for needed materials
- ✦ Oversaw and managed custom metal fabrication projects
- ✦ Assisted with fabrication

2004-2008: Project Manager / Technical Illustrator

Aurora Lampworks | Brooklyn, New York | www.auroralampworks.com

- ✦ Oversaw and coordinated selected lighting fabrication and restoration projects
- ✦ Created technical drawings and wiring diagrams for lighting and fabrication projects
- ✦ Coordinated with trades and vendors for services and materials needed
- ✦ Maintained servers, computers, network and company website

Education

Bachelor of Arts | Western Michigan University, Kalamazoo, Michigan

Major areas of study: Photography, fine art, graphic design and broadcast communications